App F IX 4

Previous References

1953-54 (C M)

File No 3-53-

Serial Nos 133, 134

Later References

GENERAL AND REVENUE SECRETARIAT

Serial Nos 2

P12(E)

Part B for December 1953

SUBJECT

Grant of daily allowance of Rs 10/- p m to Sri B S Shivappa Typist of the Health Section on account of additional work devolved in connection with the Health propaganda & Mohalla days &c:

WD 01425—GPB—25 000—15-9-1952

L 12295/ dated 24 12 1953

The Municipal Commissioners
Mysore city Municipality
(Through the president)

Reports

3/3

Received letter No C2 PR 106-55/53-4 dated 5 10 53 from the Municipal Commissioner, Mysore ——— recommends the grant of a daily allowance of Rs 10/- to Sri B S Shivappa, Typist of the Health Section

'Mohalla days are held once in a month or two there are also regular clerks attached to the Health Section why a Typist should be entrusted with clerical work is not understood how the propaganda work will add to the clerical work is not very clear As Stenotypist and personal clerk to the Health officer, the several duties mentioned in the proposal are this legitimate duties the recreation of the Municipal Council is for orders

23/10 SHO 24/10/53

2) The Govt was requested to send a list of Grads who are getting allowances He has not sent it so far I am not in favour of giving allowance because, in

4391
Grant of Duty allowance to Sri B S Shivappa
Typist- Health Section Mysore City Mcly

Mysore as Mcly, almost every
clerk is being recommended
for some allowance or other
After all every clerk is doing
his duty and no one can work
more than what he can - ordinarily do
The proposal may be turned down

dsha

Secy
dsha)

3) I agree The Municipalities
will be requested to review the question
of allowance to its employee and take
action to reduce or abolish them in
most of the cases - There is need for
economy and it is best they make a
beginning

Yb
30/

dsha

Munsiff)

4) ,
dsha

15/11/53

Yb
17/11

dsha

OFFICE OF THE MINISTER FOR
PUBLIC HEALTH & LOCAL SELF
GOVERNME T
No. 3623

4391/ml

Grant of duty allowance to L.Rs Shivaffa Appaji - Mysore City Municipality 3

S) Draft Ltr is for approval

Dw 14/12 Sd 18/12

Issue
Sd 19/12

To the Municipal Commissioner Mysore City
through the President

L 12295/CM 3 53-1324 dt 24 12 53
requests the Approval

D2
26/12/53
Sd 26/12/53

No. Encl 2. C2 PR 106-55/53-54

CITY MUNICIPAL COUNCIL
P B No 17
Mysore, Dated 5-10-53

15 OCT 1953
4391
BY L U'NICIPAL BPA

FROM

The Municipal Commissioner,
CITY MUNICIPAL COUNCIL
MYSORE

13 OCT 1953

To

The Secretary to Government,
L S G & Planning Departments,
Bangalore-1

(Through the President)

L Sadhu

C M 3-53-133

Sir,

Subject - Grant of Duty allowance of Rs 10/- P M to Sri B S Shivappa Typist of the Health Section on account of additional work devolved in connection with the Health Propaganda and Mohalla Day Work

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I write to state that Sri B S Shivappa II grade typist is working in the Health Section of the Municipality and is also acting as personal clerk to the Officer The usual work of the typist is to attend to all the typing work of the Section The work in the Health Section has increased for the past three years on account of the propaganda work and the Mohalla day work carried on by the Council periodically for araising civic - consciousness among the people The clerical work connected with these activities is also being attended to by this Typist for the past three years

Sri B S Shivappa has submitted a representation that he has been working over time every day for satisfactorily attending to the work ever since his appointment ie , 28-5-1950

The Managing Committee examined the work in the section in detail after obtaining a report as to the extra work involved They considered that the work was really heavy and required a sympathetic consideration They therefore recommended that a duty allowance of Rs 10/- may be granted to the official from 28-5-50 The Council have also approved of the above proposal at their meeting held on 28-9-53

In enclosing a copy of the resolution as also a copy of the

P T O

of the representation and the report of extra work that is attended to by the official, I request that orders of Government may kindly be obtained sanctioning the payment of an allowance of Rs 10/- to the typist and personal clerk of the Health Section - Sri B S Shivappa with effect from 28-5-58 (28 5 50)

Yours faithfully,

(N Lakshman Rau)
Municipal Commissioner

Forwarded with compliments,

(T Venkataramaniah)
President

PSK

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C[illegible]cil held [illegible]n t[illegible]s [illegible]en[illegible]e[illegible]er [illegible]1[illegible]3 at 4 P M

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7[illegible]. [illegible]C [illegible]es. No 3 C/1 -[illegible]-[illegible]3 r[illegible] co[illegible]r[illegible]ding ra[illegible]nt [illegible]f a duty al[illegible] [illegible]e [illegible]f [illegible]s [illegible]/- P M to [illegible]ri B S [illegible]S[illegible]ivi[illegible]rs, [illegible]ano-Typist of t[illegible]e [illegible]eal[illegible]h [illegible]e[illegible]ti[illegible]n [illegible]n a co[illegible]nt of additi[illegible]nal [illegible]ork develv[illegible]d in co[illegible]n[illegible]ecti[illegible]n with the [illegible]ealth Pr[illegible]p[illegible]ra Co[illegible]ittee and [illegible]halla Day [illegible]orks [illegible]ro[illegible] the date [illegible]f the partic[illegible]lar work was e[illegible]r[illegible]st[illegible]d to [illegible]im [illegible]e , 2[illegible]-5-1[illegible]

Approved

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P[illegible]si[illegible]ent

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[illegible]u[illegible]icipal [illegible]o[illegible]issioner

PSK

Representation of Sri B S Shivappa dated 2-1-53, of Health Office

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Re: Praying for the grant of a duty allowance of Rs 10/-P M

I beg to bring the following few lines for your kind consideration and favourable orders thereon

I beg to state that I was appointed to this office as Typist and Personal clerk on 28 -5-50 and have put in nearly 2½ years of service Eversince I was posted to this office as typist, I am carrying on Health Committee, Propaganda Committee and Mohalla Day etc , along with my legitimate duties to the full satisfaction of my superiors At the time of Health Committee, Propaganda Committee and Mohalla Day etc , I have to work over time in addition to the heavy typing and correspondence of this Section which means additional labour

In the above mentioned circumstances, I request your goodself to be so kind enough as to recommend my case for the grant of a Duty Allowance of Rs 10/- per mensem from the date of my appointment viz , 28-5-50 for conducting additional work being done by me in the same way what other clerks are being preferr

For which act of kindness and generosity I shall be ever grateful

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Copy

Municipal Commissioner

PCK

Hl P R 109/53-54 5

Submitted

In obedience to Memo No C2 M G C 301/53-54 dated 25-8-53 beg to bring the following increase of work apart from my legitimate duties viz , Typing already mentioned in my original application dated 2nd 2-1-53 requesting for grant of a duty allowance Rs 10/- P M for extra labour that is being carried on in connection with the Health Committee, Propaganda Committee and Mohalla Day from the date of my entry into service dated, 28-5-50

Comparative Increase of work

As per work Distribution (as shown in the Chart) the following are allotted to be dealt with by the Typist

Allotted work	Additional work (entrusted is being attended to)
1 Typing	1 Propaganda Committee
2 Health Committee	2 Mohalla Day
3 Stationery work	3 Notes of Inspection of the Commissioner, President and Ministers
4 Personal work of the Health Officer as personal clerk	4 Attending to Phone Call etc ,

In this connection, I may be permitted to narrate that the work of the connected Executive Committees are being attended to by the Head Clerks in other Sections, but yet, I have been entrusted with the conduction of the Committees in addition to the drafting, typing and heavy correspondence of the Section

HEALTH COMMITTEE

At the time of the Health Co mittee, I have to prepare the agenda (draft) after collecting various statements like the statement showing the number of Hotels inspected, Notices served under several sections of the Department from the Executive Subordinates

2 Report of action taken on the resolutions of the Health Committee and gettingready several files of papers that are referred to be placed before the Committee and then sending the file of papers for Circulation after getting approval of the Health Officer, Commissioner and the President On the day of the Health Committee, I have to attend the office in the early hours of the day for arranging and then to follow for inspection After the close of the inspection and Meeting, I have to attend the office and do the typing stencilling the Proceedings of the Health Committee and arranging for despatch to the Councillors ~~and~~ Thus on such days, I have to toil hard throughout the day though the office is held from 11 A M to 5 P M As per resolutions, papers will be referred to the concerned Sections with the extracts of the Proceedings for taking needful action under directions from the Health Officer

PROPAGANDA COMMITTEE

As per Programme, the Propaganda Committee falls on the very next day of the Health Committee and have to solely arrange in the same way as that of Health Committee It is in this Meeting that the Mohalla Day will be fixed up Generally, the Mohalla Day takes place in the last week of every month and thus extra work is being shouldered upon me along with my legitimate duties as Typist and ~~Person~~

P T O

Personal Clerk to the Health Officer

III Mohalla Day

Eight days prior to the Mohalla Day to be held, I have to carry on the correspondence relating to so many out door Offices like Gunamba Trust, Adult Film Literacy Council, arrangements for - variety entertainment, instructions and Memos to be issued to the Staff for preparing Bills for the expenditure and the executive & Subordinates for conducting their respective work on the occasion and sending the intimation to all the Councillors with the Programme of work Besides the above, I have to attend the correspondence with the Press Correspondence for arranging publication in the papers and also arranging for delivery of speech by the Councillors on the occasion More than all these, my presence is necessitated for attending the Public Meeting in the evening as well as in the morning Programme of work apart from the in door work For award of prizes to the best houses or for healthy babies as the case may be, purchases have to be made perhaps on the previous day of the Mohalla Day and even here, I have to assist and follow up to the shops apart from the office hours

AFTER THE MOHALLA DAY

After conducting the Mohalla Day I have to prepare Draft Report and place it before the Meeting and sending the same to all the Councillors for information For drafting the report, I have to collect information from the several sections of the Department And then correspondence lies in conveying " Thanks " (By the Health Officer on behalf of the President) all those who cooperated and rendered service in making the function a success

Thus I will have work one week before and one week after the Mohalla Day

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Dated 14-9-53

Sd B S Shivappa
Typist
Health Section

Submitted to the Commissioner for favourable consideration Sri Sivappa has given in detail the extra work devolved on him in connection with Health Committee and Propaganda Committee There is no doubt a good deal of extra work in connection with the above - Committees whose work Sri Sivappa has been deligently doing

Sd A S Venkatachalam
Health Officer,
City Municipality Mysore

Copy

Municipal Commissioner

PSK

9

L 12295, ern 3-53-134

(Municipal Branch)
24-12-53

The
L S G & Planning Departments

To

The Municipal Commissioner,
Mysore City Municipality
(thro' the President)

Sir,

Subject Grant of duty allowance of Rs 10/- per mensem to Sri B S Shivappa, Typist of the Health Section from 28th May 1950

- - - -

With reference to your letter No C2 P R 106-55/53-54 dated 5th October 1953 recommending sanction to the grant of the above allowance for additional work devolved on him, I am directed to state that the proposal is not acceptable

In this connection, I am further to request you kindly to review the question of allowances to the employees and take action to reduce or abolish them in most of the cases as there is need for economy and it is best the municipality makes a beginning

Yours faithfully,

(V Hanumanthappa)
For Secretary to Government,
L S G & Planning Departments

krr-2/21 12

M G S App F G 3

MYSORE GOVERNMENT
SECRETARIAT

(*Continuation sheet draft form*)

2 Copies 7

1/12295-
24-12-53 C M 3-53-134

To

The Municipal Commissioners,
H C M C Mysore
through the Pondent

Sub Grant of duty allowance
Gr. to P.M. to Sri B S
Srikantha Typist of the
Health Section for 28-5-53

—

With reference
to your letter No C2 P R
106-55/53 54 dated 5-10-53
recommending sanction
to the grant of the above
allowance for additional work devolved
on him I am directed
to state that the proposal
is not acceptable.

I am this connection

WD 03546—GPB—10 000 —14 8 53

8

I am to request you point out that there is need for economy and it is felt that they make a beginning to review the question of allowances to its employees and take action to reduce or abolish them in most of the cases

Y F

for Secretary to the Govt of India
Fin & Revenue Depts

"I am further to request You kindly to review the question of allowances to the employees and take action to reduce or abolish them in most of the cases as there is need for economy and it is best the Govt makes the beginning

Y F

for Secretary to the Govt of India
Fin & Leg Depts

Notes - 3
Corresp - 9